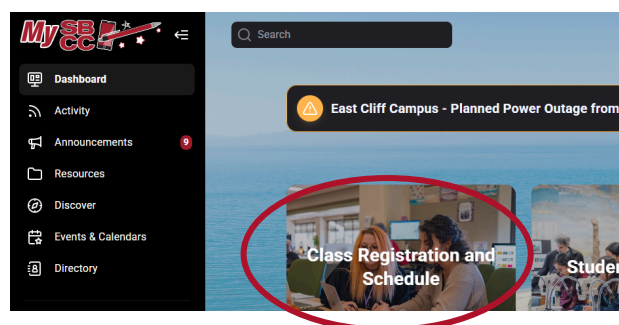# How to Use an **Add Code** from an Instructor To Register
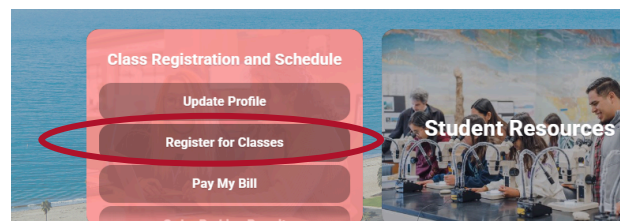
SANTA BARBARA CITY COLLEGE | Welcome Center

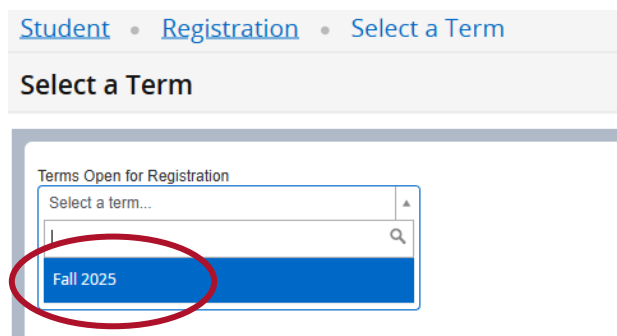**** Before beginning, ask the instructor for an Add Code in-person or via email**

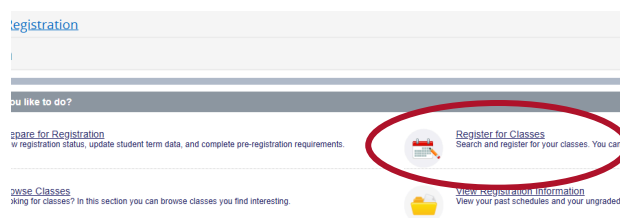**1.** Go to My.SBCC.edu

2. Hover over "Class Registration and Schedule" and **click** on "Register for Classes"

3. Select Enrollment Term

4. Click on "Register for Classes"

Questions? Visit: www.sbcc.edu/enrollmentservices

How to Use an **Add Code** from an Instructor To Register

SANTA BARBARA CITY COLLEGE | Welcome Center

5. Enter the correct CRN then click "Add to Summary"

Note: If you are already on the waitlist, you need to **drop yourself from the waitlist FIRST

Student • Registration • Select a Term • Regist

Register for Classes

Find Classes | **Enter CRNs** | Schedule and Options

Enter Course Reference Numbers (CRNs) to Register
Term: Fall 2025

CRN [ ]

+ Add Another CRN | Add to Summary

Section	Hours	Authorization Code Message	Authorization Code	
		er your authorization code.		
0	4	Authorization required: CRN started	[ ] ⚠	

Cancel | Confirm

6. Enter the Add code in the empty box then **CLICK** "Confirm"

---

7. CLICK "SUBMIT"

0 | Min: 0 | Max: 18

Submit

Questions? Visit: www.sbcc.edu/enrollmentservices